

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, APRIL 6, 2020 – 7:00 P.M.  
CITY HALL (VIA TELECONFERENCE)  
A G E N D A**

1. Call to Order/Roll Call, Mayor David S. Eady
2. Invocation
3. Motion to accept the Agenda for the April 6, 2020 Mayor and Council Regular Meeting.
4. **CONSENT AGENDA**
  - a. \* Minutes of the Regular Session March 2, 2020.
  - b. \* Minutes of the Work Session March 23, 2020.
  - c. \* Minutes of the Emergency Called Meeting March 26, 2020.
  - d. \* Minutes of Planning Commission February 11, 2020.
  - e. \* Minutes of Downtown Development Authority February 10, 2020.
5. Mayor's Report.
6. Planning Commission Recommendations/Petitions.
7. Citizen Concerns.
8. \* **City of Oxford Emergency Declaration** – Council will discuss whether the Oxford Emergency Declaration requires any amendments. We have attached the declaration.
9. \* **Resolution for the Community Development Block Grant Application** – Council must approve a resolution to submit the application for the Community Development Block Grant for the city's proposed water main improvement project. We have attached the resolution.
10. \* **City Welcome Sign Project** – The FY2020 Capital Budget includes \$60,000 to construct a welcome sign and make improvements to the city-owned lot located at 6153 Emory Street. We have attached the bid tabulation.
11. \* **SR 81 Sidewalk Study** – The FY2020 Capital Budget includes \$100,000 to repair existing sidewalks located along SR 81 and carry out a study to install a sidewalk along SR 81 from Soule Street to the northern city limits. Staff asked Keck & Wood to provide a quote to complete a concept plan to construct a sidewalk along SR 81. We have attached their quote and an example concept plan.
12. \* **Stop Sign Replacement Project** – The Georgia Department of Transportation awarded the city a \$20,000 grant to upgrade our stop signs and posts. The grant funds require a 30% match. We issued a Request for Proposals for the project. We received four bids. We recommend that Council award the contract to Brown's Asphalt Maintenance, Inc for \$21,675. We have attached the copies of the bids.

13. \* **Resolution for City Health Insurance** – We are required to adopt an ordinance to accept the health insurance plan with the Georgia Municipal Association. We have attached a copy of the resolution.

14. **Invoice Approval**

**INVOICES OVER \$1,000.00**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>MONTHLY</b>		
<b>Blue Cross Blue Shield</b>	Health Insurance Employees (04/01/20-05/01/20)	11,364.59
<b>City of Oxford Utilities</b>	Monthly utility charges month of February 2020	2,004.18
<b>City of Oxford Utilities</b>	Monthly utility charges month of March 2020	2,352.36
<b>GMEBS Retirement Trust</b>	Monthly Retirement Fund March Inv# 372729	5,972.25
<b>Latham Home Sanitation</b>	Commercial Waste Removal Services March	6,891.38
<b>Newton County Board of Comm.</b>	Water Purchase for February Inv#2669	15,550.00
<b>Newton County Board of Comm.</b>	Water Purchase for March Inv#2681	13,612.00
<b>Newton County Water &amp; Sewerage Authority</b>	Sewer Treatment Fees 1/30/2020-2/27/2020	5,831.07
<b>Sophicity</b>	Monthly IT Support for April 2020	1,996.84
<b>AT&amp;T</b>	Phone Service Charges 1/29/20-2/28/20 Inv.#01292020	1,220.31
<b>City of Covington</b>	Quarterly Sewer Charges 9/30/2019-12/31/2019	9,396.00
<b>Newton County Sheriff's Office</b>	February Prisoner Board/Processing Fees	1,170.00
<b>Southeastern Power Administration</b>	SEPA Energy Cost (February) Inv. B-20-1199	3,236.02
<b>PURCHASES/CONTRACT LABOR</b>		
<b>McNair McLemore Middlebrooks</b>	FY 2019 City Audit preparation Inv. #80451	1,700.00
<b>Axon Enterprises, Inc.</b>	Body Camera w/accessories - Police Dept.	1,035.50
<b>Dell Marketing L.P.</b>	Replacement Server for City Hall	6,043.41
<b>Card Services Center</b>	Lodging, training, trees	1,007.16
<b>Sensus USA, Inc.</b>	Purchase of twelve (12) water meters	1,502.10
<b>Woco Pep Oil</b>	Fuel	2,782.56
<b>Jordan Engineering</b>	Work on Marshall Street and Moore Street	3,405.00
<b>HCS Services, LLC</b>	3 <sup>rd</sup> Draw for Moore Street Sidewalk	11,000.00
<b>HCS Services, LLC</b>	Replace storm drain on Longstreet Circle	11,700.00
<b>City of Covington</b>	Emory Street Sidewalk Project	52,000.00

**15. Executive Session**

**16. Adjourn**